

PACIFIC COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN

I. INTRODUCTION

A. Mission

The Pacific County Emergency Management Agency mission is to coordinate the four phases of emergency management, including mitigation, preparedness, response, and recovery, to protect the people, property, economy, and environment of the cities of Ilwaco, Long Beach, Raymond and South Bend, and all unincorporated areas of Pacific County.

B. Purpose

This plan will describe how the Pacific County Emergency Management Agency will engage its collective resources to administer a comprehensive emergency management program.

The goals of this program are six-fold

1. To advocate mitigation of the effects of emergencies or disasters through the use of various means including, but not limited to, land use and building code authority, and non-structural methods.
2. To develop an increased level of preparedness among public agencies, businesses, and residents. The goal is to educate all segments of the population to plan to sustain themselves for 120 hours (5 days) in order to cope with the effects of an emergency or disaster when the event overwhelms the public safety response system.
3. To promote the development of plans, training, and exercises to prepare public officials and the representatives of other organizations to perform emergency management duties.
4. To coordinate governmental response efforts to minimize the adverse effects of a disaster or emergency on Pacific County community, property, and environment.
5. To maintain or restore public services that may be interrupted as a result of a catastrophic event.

6. To establish the functions and other responsibilities, of and between local, county, state, federal, and public and private sector organizations as a basis for a comprehensive emergency management program.

C. Scope

1. The Pacific County Comprehensive Emergency Management Plan is an all-hazards plan, meaning that the functions of mitigation, preparedness, response and recovery are not sequential but overlapping in nature, and in addition, that this plan provides a efficient and effective basis for dealing with a variety of hazards and disasters, including terrorism. Pacific County Emergency Management does not attempt to create a plan for every conceivable type of disaster.
2. The Pacific County Comprehensive Emergency Management Plan is a framework for the cooperative administration of disasters and emergencies likely to occur in Pacific County, and the cities of Ilwaco, South Bend, Long Beach and Raymond. The scope of the agency is county-wide in a coordination and advisory capacity to both the County Commissioners and the City Mayors.
3. The Pacific County Emergency Management Agency is a multi-jurisdictional agency with an Emergency Management Council comprised of three County Commissioners and four Mayors as the governing body. The Pacific County Emergency Management Agency director is guided by and responsible to the council.

D. Organization

1. RCW 38.52 directs each political subdivision of this state to establish an emergency management organization, and provides for the formation of a multi-jurisdictional agency. The Pacific County Emergency Management Agency, formed under Pacific County Ordinance No. 101 and local incorporated area resolutions, allows for coordinated emergency management by the county and its incorporated areas. The director of the agency is charged with the responsibility of coordinating disaster mitigation, preparedness, response and recovery efforts in the county.
2. The Board of County Commissioners and the Mayors shall direct and control emergency response activities within their respective jurisdictions.
3. RCW 38.52 directs the creation of The Washington State Military Department, Emergency Management Division, with a director who is responsible for carrying out the mitigation, preparedness, response and recovery programs for emergency management, and as such shall

coordinate the activities of all emergency management organizations within the state. The governor, in the event of a disaster that goes beyond the scope of the Pacific County Emergency Management Agency, may assume direct operational control.

II. POLICIES

A. Authorities

This plan is developed, promulgated and maintained under the following federal, state, and county statutes, regulations, and ordinances

1. Code of Federal Regulations, Title 44, Part 205 and 205.16
2. Public Law 83-288, the disaster Relief Act of 1974, as amended by Public Law 100-707, The Robert T. Stafford disaster Relief and Emergency Assistance Act
3. Public Law 96-342, Improved Civil Defense 1980
4. Public Law 99-499, Superfund Amendment and Reauthorization Act (SARA) of 1986, Emergency Planning Community Right-to-Know Act (EPCRA)
5. Public Law 920, Civil Defense Act of 1950, as amended
6. Chapter 38.52 RCW, Emergency Management
7. Chapter 118.30 Washington Administrative Code (WAC), Emergency Management
8. Pacific County Ordinance 101

B. Assignment of Responsibility

1. As defined in Chapter 38.52 RCW and Pacific County Ordinance 101 the Pacific County Emergency Management Agency is tasked with the development, maintenance, and execution of the Comprehensive Emergency Management Plan. This plan presents the functional responsibilities accepted by Federal, State, and Pacific County agencies, the cities of Ilwaco, Long Beach, South Bend, and Raymond and other organizations.
2. Emergency Support Functions (ESF's) or specific areas of responsibility, have also been established to designate mitigation,

preparedness, response, and recovery activities for specific emergency management activities.

There is either one agency, or joint primary agencies, with primary responsibility for coordinating each ESF, while other agencies are tasked with supporting roles.

C. Limitations

1. The Pacific County Emergency Management Agency will make every reasonable effort to respond in the event of an emergency or disaster. However, county resources and systems may be overwhelmed and response may be delayed. For this reason all residents, governmental agencies, businesses, and other organizations are encouraged to develop internal emergency response and recovery plans and prepare to be self-sufficient for 5 days.
2. The responsibilities outlined in the plan will be fulfilled only if the situation, information exchange, extent of actual agency capabilities, and resources are available at the time.
3. There is no guarantee implied by this plan that a response to emergency or disaster incidents will be practical or possible. In addition, response may vary from the plan depending on the resources available following an emergency or disaster.

III. SITUATION

A. Pacific County Status

1. Pacific County is located in the southwest corner of Washington State and covers 925 square miles of land. The interior majority portion is comprised of rugged terrain and productive coniferous forest land. Terrain varies from sea level on the many beaches to 2,000 feet in the Willapa Hills. Steep gradients and deep canyons cover most of the county. To the south Pacific County is bordered by eighteen miles of the Columbia River, a major water transportation route. Willapa Bay is an inlet of the Pacific Ocean along the west edge of Pacific homes are wood frame, with a large percentage being built in the early 1900's. Unreinforced masonry buildings commonly exist such as the County Courthouse and many of the schools.

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2. Geology is a critical element to emergency planning as many of the soils are proven to be subject to liquefaction and subsidence. Agricultural areas are found in the eastern portion of the county and cranberry bogs in the beach areas.
3. Pacific County buildings and lifeline systems range in age from the late 1800's to the present. The vast majority of the homes are wood frame, with a large percentage being built in the early 1900's. Unreinforced masonry buildings commonly exist such as the County Courthouse and many of the schools.
4. Two two-lane vehicular transportation routes exist in Pacific County. Washington State Highway 101 runs north and south across the entire length of the county and Washington State Highway 6 travels east and west across the width of Pacific County. Washington State Department of Transportation maintains the highways and the numerous bridges that span small rivers feeding Willapa Bay. Highway 101 crosses the Columbia River over a span of 4.4 miles via the Astoria-Megler Bridge.
5. Fishing and shellfish farming make up the largest year round industry with tourism being a significant economic factor. These industries and governmental agencies are the largest employers.
6. The climate of Pacific County is mild with temperatures ranging from 17 degrees to 94 degrees. The daily average temperature ranges from 40 degrees as a low to 62 degrees as a high. Average yearly rainfall ranges from 87" to 97" in the Willapa Valley, up to 127" in the Chinook Valley. Winds as high as 113 mph have been recorded in the winter with recent years experiencing winds of 80+ miles per hour. Snowfall is not of great significance in Pacific County, with only rare occurrences of notable accumulations.
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8. The four incorporated cities in Pacific County are Ilwaco, Long Beach, Raymond and South Bend. Each is governed by a mayor and council or commission. The executive head of each is the mayor and each council/commission elects a Mayor Pro-Tem who presides in the absence of the Mayor.

9. The population living in incorporated areas totals very nearly 6800 residents out of 21,000 county-wide. Population centers are geographically divided by Willapa Bay with an estimated 55% living in the Naselle and Long Beach Peninsula areas and along the Columbia River. To the north, South Bend, Raymond, and Willapa Valley account for the remaining 45% of the population. During the months of May through September the population on the Long Beach Peninsula surges with beach visitors, particularly on weekends when estimates have reached as high as 100,000, creating a challenge in addressing emergency management issues based on vast population fluctuations.
10. Very nearly 28% of the population is over the age of 65 and 7 % speak foreign languages, predominately Spanish and Lao. These factors create some needs in notification, warning, evacuation, and sheltering. Public education also must have tailored adaptations to reach a diverse audience.
11. The unincorporated areas which contain the largest portion of the population are governed by a Board of County Commissioners. There are three political districts, each of which elects a representative to the county commission.
12. The Pacific County Emergency Management Council, governing council of the Pacific County Emergency Management Agency is comprised of the three county commissioners and four mayors, each having equal authority.
13. Considering Pacific County's environment, stage of development, and geographic location, the county is vulnerable to a number of hazards which have the potential to disrupt both the incorporated and unincorporated areas. As it is not possible to foretell the onset of any disastrous event, their probability can be predicated on historical record. Research, documented in the Pacific County Hazard Identification and Vulnerability Analysis, ranks hazards by historical incidence as follows: hazardous materials, flood, storms/severe weather, snow storm, tsunami, landslide, earthquake, and volcano. Several of these hazards can trigger the occurrence of one or more resulting events.

B. Assumptions

1. Some emergencies or disasters will occur with enough warning that appropriate notification will be issued to ensure some level of preparation. Other situations will occur with no advance warning. Plan to prepare for the worst case scenario.

2. The Pacific County Emergency Management Agency will strive to satisfy all emergency resource requests during a major emergency, disaster, or catastrophic event, however the agency may be hindered by circumstance.
3. Citizens, businesses, public agencies, cities, and industry should be prepared to utilize their own resources and provide for themselves for at least the first five days of a major emergency or disaster.
4. An emergency or disaster may overwhelm all municipal/governmental systems in Pacific County. Pacific County may require either or both State and Federal assistance.
5. The Pacific County Emergency Management Agency will comply with Chapter 38.52 RCW, and Chapter 118.30 WAC, and as a minimum will plan to,
 - a. Establish procedures to ensure continuity of government.
 - b. Maintain a formal emergency management organization with facilities, promulgated by appropriate local ordinance.
 - c. Prepare plans and procedures and maintain a comprehensive emergency management program.
 - d. Communicate with the state EMD Emergency Operations Center on the status of response and recovery activities during or following any emergency or disaster.
 - e. Issue Pacific County emergency proclamations and request state assistance when deemed appropriate.
6. Cities and county agencies are advised to have their own internal comprehensive emergency management program which will enable them to,
 - a. Continue/resume their functions to ensure continuity of government during or immediately following an emergency or disaster.
 - b. Support the Pacific County Emergency Management Agency by staffing the Emergency Operations Center as an assigned responsibility, as listed in the ESF's.

- c. Provide reports to the Pacific County Emergency Management Agency including the following information.
 - 1) Their ability to accomplish their functional role during an emergency or disaster.
 - 2) Proclamations of Emergency, as appropriate.
 - 3) Situation reports.
 - 4) Requests for assistance.

IV. CONCEPT OF OPERATIONS

A. General

1. Repeated emergencies, such as violations of the law, medical emergencies, fire calls, and so on, do not normally require the involvement of the elected officials of the jurisdiction. “Peace and order” in Pacific County are, by city and county ordinance, the responsibility of the law enforcement agencies, rural fire protection districts, etc. On an infrequent basis public agencies are confronted with emergencies that are beyond the scope of a single department response. This triggers a multi-agency response as well as possible response from the Pacific County Emergency Management Agency. When a situation has reached a point where city and/or county resources have been exhausted the situation is recognized as a major emergency or disaster.
 - a. Should the situation be serious, with county and municipalities involved the Pacific County Emergency Management Agency will recommend the declaration of a state of emergency. This allows the respective jurisdictions to request state assistance once all local resources have been exhausted.
 - b. At the time an emergency or disaster reaches this level the Pacific County Emergency Management Agency notifies the Washington State Emergency Management Division of the incident and provides ongoing situation reports and begins preliminary damage assessment procedures.
 - c. If response to the event drains state resources the Governor may also declare a state of emergency and solicit federal assistance through the Federal Emergency Management Agency, Region X.

2. The Pacific County Emergency Management Agency is responsible for coordination of activities carried out under the Pacific County Comprehensive Emergency Management Plan. The director of the Pacific County Emergency Management Agency coordinates the activities of, and maintains a liaison with, all emergency response agencies within the county through the Pacific County Emergency Operations Center.
3. The Pacific County Emergency Management Agency Director has the authority and responsibility for emergency management within Pacific County in accordance with Pacific County Ordinance 101 and City of South Bend Resolution 83-2, City of Long Beach Resolution 83-3, City of Ilwaco Resolution 83-3, and City of Raymond Resolution 83-4.
4. Separate hazard specific plans apply to specific incidents. These include Pacific County's All Hazard Evacuation Plan, RACES, Mass Casualty Incident Plan, Emergency Alert System Operational Plan, and the Central Region Fire Defense Mobilization Plan. These plans are published separately and may be included as Emergency Support Functions (ESF's) to the Pacific County CEMP.
5. When a disaster or emergency is imminent or has occurred, the Pacific County Emergency Management Agency has a primary responsibility to preserve life, property, economy, and the environment of Pacific County. Primary support agencies include the,
 - a. Pacific County Sheriff's Office
 - b. Pacific County Department of Public Works
 - c. Pacific County Dept. of Community Development
 - d. Pacific County General Administration
 - e. American Red Cross
 - f. State Emergency Management Division
 - g. Washington State Patrol
 - h. Washington State Department of Transportation
 - i. RACES

j. Pacific County Fire Coordinator

k. Federal Emergency Management Agency

B. Emergency Management Concepts

1. The Board of County Commissioners and/or the Mayors of each respective city may declare a “State of Emergency” relative to a specific area or the entire county and may begin reasonable response and recovery activities.
2. The Pacific County Emergency Management Agency coordinates activities and obtains resources in support of those agencies responding to an emergency or disaster through the function of the Emergency Operations Center .
3. Pacific County may, depending upon resources available, utilize mutual aid agreements as applicable.
4. When Pacific County resources have been depleted Pacific County Emergency Management Agency will request the assistance of the Washington State Military Department, Emergency Management Division.
5. Coordination
 - a. The Director of the Pacific County Emergency Management Agency coordinates the activities of the primary support agencies and cooperates with emergency management agencies at the state and federal levels of government.
 - b. Each primary support agency will appoint a liaison to the Pacific County Emergency Operations Center to strengthen a harmonized response and recovery effort.

C. Direction and Control

1. Field Operations
 - a. Whenever an emergency or disaster occurs, the senior official, being law enforcement , fire service, or other agency affiliate on scene will assume on-scene operational command and establish a geographic command post, until replaced by a more senior qualified official.

- b. The Operations Commander will immediately perform size-up and report the findings and additional resource needs to the Pacific County Emergency Management Agency Director and/or the Emergency Operations Center.

2. Command Operations

- a. The determination of which jurisdiction, agency, or department is responsible for assuming command for a particular hazard is codified by law.
- b. In all instances, unless otherwise legislated, the Board of County Commissioners and the Mayors of the cities will serve as a policy making group and direct response to the effects of disasters and emergencies within their respective jurisdictions.
- c. If, at any time, there is disagreement regarding the “lead agency” responsibility, the question will be referred to the Emergency Operations Center Policy Group.

3. Emergency Operations Center

- a. Direction and control of emergency management response rests with the EOC Manager in the Pacific County Emergency Operations Center (reference: Emergency Support Function 30, Direction and Control, Pacific County Emergency Operations Center Activation Guide).
- b. Requests for assistance from the cities and Pacific County agencies should be directed to the Pacific County Emergency Operations Center.

D. Emergency Operations Facilities

- 1. The Pacific County Emergency Management Agency has established the Pacific County Emergency Operations Center on the first floor of the Pacific County Public Safety Building located at 300 Memorial Drive, South Bend, Washington. This facility is adaptable to 24 hour per day operation and staffing. The facility has full emergency generator capability and an internal communication system.

Pacific County Emergency Management Agency readiness can occur in three phases.

- a. *Phase I.* This includes only the staff of the Pacific County Emergency Management Agency. This covers that period of time

prior to an impending emergency or disaster. This would include the dissemination of flood watches and/or warnings as received from the National Weather Service for example. Steps will be taken as necessary, to initiate alert of other Emergency Management Staff and to get the Emergency Operations Center ready for activation.

- b. *Phase II.* This includes making the Emergency Operations Center available to departments, agencies, and officials to coordinate information regarding an impending emergency or disaster or other event as may warrant. This would involve notification of other Emergency Management Staff, elected officials, and the Washington State Emergency Management Division.
 - c. *Phase III.* This stage would result in the activation of the Emergency Operations Center and would take effect if and when any threatening emergency or disaster arrived. Activation at Phase III requires a Proclamation of Emergency signed by the Pacific County Emergency Management Agency Director or a Pacific County Emergency Management Council member. Only the Director or a member of the Pacific County Emergency Management Council can activate at this level.
 - d. During a Phase III Activation the Pacific County Emergency Management Agency Director will be supported at a minimum, by staff representatives of the following Pacific County departments:
 - 1) General Administration
 - 2) Sheriff's Office
 - 3) Department of Public Works
 - 4) Health Department
2. The Washington State Emergency Operations Center will activate in support of an activation of the Pacific Co. Emergency Operations Center. The decision to activate the State Emergency Operations Center in support of Pacific County rests with the Governor, the Adjutant General, the State Emergency Management Division Director, and the Emergency Management Division Duty Officer.
 3. The Pacific County Public Services Building, located at 318 No. Second St., in the City of Long Beach is a designated alternate Emergency Operations Center site. This building houses Pacific County offices of the Sheriff and Public Works.

4. In the event of a presidentially declared disaster, a Disaster Field Office and a Disaster Assistance Center will be established to coordinate federal, state, local, and volunteer organizations support and response.

E. Mitigation Activities

1. Pacific County and the cities of Ilwaco, Long Beach, South Bend and Raymond should develop and implement a mitigation strategy to reduce or alleviate the loss of life or property, and damage to the economy and environment.
2. The mitigation strategy should be based upon the Pacific County Hazard Identification and Vulnerability Assessment.
3. As a minimum, the following strategies should be considered.
 - a. Remove or eliminate the hazard.
 - b. Reduce or limit the amount or size of the hazard.
 - c. Segregate the hazard from the resources or population that is to be protected.
 - d. Reduce the likelihood of a hazard occurring.
 - e. Modify the basic characteristics of the hazard.
 - f. Control the rate of release of the hazard.
 - g. Establish hazard warning and communication procedures.
 - h. Establish structural (elevation of buildings) and non-structural (tie down computers) measures.
 - i. Conduct training and education, coordinate exercises and plan maintenance.
 - j. Establish evacuation plans.

F. Preparedness Activities

1. Cities within Pacific County and county agencies should develop procedures for emergency operations.

2. The Pacific County Emergency Management Agency will maintain an HIVA.
3. The Pacific County Emergency Management Council is responsible for the maintenance of the Pacific County Comprehensive Emergency Management Plan.
4. The Pacific County Comprehensive Emergency Management Plan will be updated every four years.
5. Selected portions of the Pacific County Comprehensive Emergency Management Plan will be exercised annually.
6. Training in respect to the Pacific County Comprehensive Emergency Management Plan will take place annually through various Pacific County Emergency Management Agency meetings and exercises.
7. The Pacific County Emergency Management Agency will develop and maintain an Activation Guide in support of emergency operations including a,
 - a. Policy Section
 - b. Communications Section
 - c. Information Analysis and Planning Section
 - d. Operations Section
 - e. Logistics Section
 - f. Administration and Finance Section
 - g. Public Information Section
 - h. Emergency Operations Center Management Section
8. Organizational Roles and Responsibilities
 - a. Individual positions responsible for reporting to the Emergency Operations Center within the county and city government should be identified by jurisdictional leaders.
 - b. ESF's should identify responsibility for each function.

- c. Plan maintenance, training, and exercises should be conducted on an annual basis by the Pacific County Emergency Management Agency and the municipal jurisdictions.

G. Response Activities

1. Response activities for Primary and Support organizations are stated in the Emergency Support Function Responsibility Matrix which is included as an appendix to the Pacific County Comprehensive Emergency Management Plan.
2. In the event of a imminent disaster or emergency, the Pacific County Emergency Management Agency will at a minimum,
 - a. Notify key officials and execute procedures for notification of primary support agencies.
 - b. Activate Emergency Operations Center procedures.
 - c. Coordinate with the State Emergency Management Division.
 - d. Coordinate response of primary and support agencies in the Emergency Operations Center.
 - e. Establish communications.
 - f. Coordinate with Paccom.
 - g. Establish internet capability if possible.
 - h. Disseminate public information and respond to requests for information from the public, county/city employees, response personnel, and the media.
 - i. Authorize and initiate sheltering-in-place, and/or begin evacuation procedures.
 - j. Coordinate with the appropriate agency for security surrounding the impacted area.
 - k. Request that the American Red Cross implement mass care of personnel or populations affected by the emergency or disaster.
 - l. Coordinate with appropriate agencies to activate procedures to provide for health care of those impacted by the emergency or disaster.

- m. Notify agencies responsible for fatality management.
- n. Begin accountability procedures for personnel responding to the disaster or emergency.
- o. Implement recovery activities while continuing response efforts.

H. Recovery Activities

1. Pacific County and the cities of Ilwaco, Long Beach, South Bend and Raymond should establish disaster recovery and business resumption strategies in order to return vital life support activities to minimum operating standards, with long term designs for returning life to pre-disaster/emergency, or improved levels.
2. Short term activities following an emergency or disaster should include
 - a. Damage assessment.
 - b. Identification of interrupted critical utility systems and operations essential to the protection of life, property, economy, and environment.
 - c. Data management including geographic, financial, administrative, and other data that may be pertinent to response.
 - d. Prioritization of the restorative measures to be taken in regard to municipal/county critical utility systems and operations.
3. Long term recovery should include
 - a. Coordination of recovery activities with state and federal agencies.
 - b. Management of disaster/emergency related obligations and expenditures.
 - c. Management of assets including staff, volunteers, mutual aid, contractual, and agency resources.
 - d. Identification and development of mitigation goals and activities.

I. Recovery Tasks and Responsibilities

Cities and Pacific County agencies disaster/emergency plans and procedures should encompass the following recovery tasks and responsibilities.

1. Organization and staffing of agency operations during time of emergency.
2. Utility restoration and priority list.
3. Damage assessment.
4. Data management and documentation.
5. Public and employee information dissemination activities for the purpose of informing both the the employees and the public of services available.
6. Resource coordination with local jurisdictions, community, and state agencies.
7. Debris and waste removal.
8. Restoration and salvage operations.
9. Family/personnel reunification.
10. Identification of recovery resources.
11. Identification of recovery funding sources.
12. Post-Disaster Situation Analysis

Agencies should conduct post-disaster situation analysis and prepare after action reports for the purpose of reviewing operating procedures, assigned tasks and responsibilities.

V. RESPONSIBILITIES

A. Purpose

To identify Pacific County and City agencies and organizations that have responsibility for emergency management. Each entity has the responsibility to mitigate, prepare for, respond to, and recover from an emergency in order

to resume business and to provide for continuity of government and community life.

B. Responsibilities

Pacific County agencies, State and Federal agencies, qualified volunteer, private, and non-profit organizations, and the Cities of Ilwaco, Long Beach, South Bend, and Raymond are responsible to:

1. To protect life and property and the environment is the legal responsibility of local government.

2. County Government

- a. Pacific County Assessor

The Pacific County Assessor is responsible for the revaluation of real or personal property destroyed in whole or in part, or that is in an area declared a disaster area by the governor, in accordance with Chapter 84.70.010 RCW.

- b. Pacific County Auditor

Provides financial record-keeping systems for emergency and disaster work and instructs disaster response personnel regarding procedures.

- c. Pacific County Board of County Commissioners

The Pacific County Board of Commissioners, as the highest elected officials within the unincorporated areas of the county, are legally responsible for welfare of life, property, and environment within their jurisdiction. The Board of County Commissioners are authorized to exercise powers vested under RCW 38.52.070(2) and in addition to include:

- 1) The declaration of a state of emergency.
 - 2) The issuance of evacuation orders.
 - 3) The activation of the Emergency Alert System

- d. Pacific County Department of Community Development

- 1) The Pacific County Department of Community Development being the agency charged with building

codes and regulations, will participate in the damage assessment activities of the Pacific County Emergency Management Agency.

- 2) The Pacific County Department of Community Development will supervise and conduct building inspections as required following a disaster or emergency, making determinations and posting as per Chapter 38.80 RCW.

e. Pacific County Department of Public Works

- 1) The Pacific County Department of Public Works will determine the usable portions of county roadways and coordinate and controls traffic in conjunction with the Pacific County Sheriff's Office.
- 2) Department of Public Works will reconstruct and repair the county transportation systems including the designation of alternate routes during the time that such activity may preclude the use of the transportations systems by the public.
- 3) Pacific County Department of Public Works will participate in the preliminary damage assessment in regard to the county transportation system.
- 4) Pacific County Department of Public Works coordinates flood fight operations within jurisdictional boundaires, including the control and distribution of sandbags.
- 5) Provides communications support to the Pacific County Emergency Operations Center and assists in the set up of Emergency Operations Center equipment at Phase II activation.

f. The Pacific County Emergency Management Agency will:

- 1) Prepare and maintain the CEMP and assisting other governemental agencies in the preparation and development of disaster/emergency plans.
- 2) Include as a part of an annual program a schedule for training and exercise for the purpose of educating the Pacific County agencies and city officials regarding

disaster related concepts, procedures, and responsibilities.

- 3) Include as a part of an annual program an endeavor to educate the public in regard to the hazards to which Pacific County is most vulnerable and in the subject of personal preparedness.
- 4) Register volunteer workers in accordance with RCW 38.52, for the purpose of providing liability coverage when operating in an attempt to carry out the mission of this plan.
- 5) Maintain an emergency services fund and budget for normal operations in accordance with RCW 38.52.
- 6) Inventory public and private resources that can be utilized within the county in the event of an emergency.
- 7) Maintain a warning system for the dissemination of information to commissioners, mayors, schools, police, fire departments and fire districts, hospitals and the general public.

g. Pacific County Health Department

- 1) The Pacific County Health Department will assess the impact of emergencies and disasters on the public health. Identify the risk of disease, and any potential health hazard to the public to include hazards related to food, water, insects, small animals and rodents.
- 2) The Pacific County Health Department will coordinate inventories of medical facilities and assess needs in terms of supplies and equipment.

h. General Administration

- 1) Pacific County General Administration will assist in the relocation of government offices, as may be necessary following an emergency or disaster.
- 2) Pacific County General Administration will support the Department of Public Works in assessment of

county owned buildings and participate as a member of the Preliminary Damage Assessment team.

- 3) General Administration will serve as host, in coordination with state officials, to dignitaries visiting disaster sites.

i. Pacific County Prosecuting Attorney

- 1) The Pacific County Prosecuting Attorney shall review documents and agreements in regard to emergency management and reciprocal emergency management aid and assistance for form and content.
- 2) The Pacific County prosecuting attorney serves as the Pacific County Coroner and as such will address issues involving mass fatalities.
- 3) Gives legal advice and recommendations to the policy section of the Emergency Operations Center during an emergency/disaster.
- 4) Gives on-going legal advise in respect to recovery activities following an emergency/disaster.

j. Pacific County Sheriff

- 1) The Pacific County Sheriff will be the lead agency in the Emergency Operations Center for coordinating law enforcement, and traffic management activities.
- 2) The Pacific County Sheriff's Office will oversee traffic management in the event of evacuation and assist other agencies in evacuating non-mobile residents.
- 3) Paccom, under the supervision of the Pacific County Sheriff, will assist with warning and notification procedures.
- 4) The Pacific County Sheriff's Office is the lead agency for Search and Rescue activities.

k. Pacific County Treasurer

- 1) The Pacific County Treasurer shall receive all money due the Pacific County Emergency Management Agency and disburse it on warrants issued and attested by the County auditor.

3. City Government

- a. The mayors are legally responsible for the protection of life, environment, and property within their respective jurisdictions.
- b. The cities/towns will coordinate plans and emergency operating procedures with the Pacific County Emergency Management Agency to provide for standard emergency response actions throughout the county to be accomplished under joint city/county direction through the Emergency Operations Center.
- c. Specific emergency responsibilities should be assigned to city officials. The city emergency organization shall be appointed by the mayor. The composition of these organizations is a matter for local jurisdiction determination. Members should include the heads of departments who have emergency responsibilities, special purpose organizations such as schools, and businesses/community leaders. Department heads assigned emergency responsibilities should recruit and train volunteers to assist regular personnel in emergencies.

4. State Government

- a. Washington State Military Department, Emergency Management Division
 - 1) Assists local government by providing supplementary assistance in response and recovery functions.
 - 2) Provides resource procurement and coordination.
 - 3) Advises and assists state agencies and local governments in the development of emergency plans and programs which are in compliance with RCW 38.52, and which conform with the plans and programs of the State Emergency Management Division and the Federal Emergency Management Agency.
 - 4) Organizes an effective state emergency organization and assists local governments to develop such organizations.

- 5) Coordinates the operation of all state and local emergency organizations to protect lives, property, economy, and environment.
- 6) Coordinates damage assessment estimates on public sector facilities as a member of the Preliminary Damage Assessment (PDA) team.
- 7) Participates on public assistance survey teams to conduct inspections of public sector facilities damaged by disasters.
- 8) Provides National Guard armories, bases, sites, and resources, for mass care, temporary shelter, and the assembly and dispatching of disaster resources, following a Proclamation of Emergency by the Governor.

b. Washington State Department of Transportation

- 1) Determines the usable portions of the highway network and coordinates and controls emergency highway traffic regulations in conjunction with the Washington State Patrol, the Washington State Military Department Emergency Management Division, and the Federal Highway Administration.
- 2) Reconstructs, repairs, and maintains state highways, bridges, and alternate routes. Coordinates the mobilization of personnel and equipment required for emergency engineering services as related to state highways.
- 3) Conducts aerial reconnaissance photographic missions, as approved by Department of Transportation.

c. Washington State Department of Ecology

- 1) Washington State Department of Ecology is the on-scene coordinator for hazardous material spills with the Washington State Patrol.
- 2) Washington State Department of Ecology will conduct air and water testing and modeling, as may be necessary following a disaster or emergency.

- 3) Washington State Department of Ecology will assist the Pacific County Emergency Management Agency in flood fight planning.

d. Washington State Patrol

- 1) Washington State Patrol will assist in a coordinated law enforcement effort in Pacific County during and emergency or disaster and will assume Incident Command in all hazardous materials spills.

5. Federal Government, FEMA, Region X

Executes emergency functions related to their basic mission in accordance with the plans and policies.

- a. Collects, evaluates and disseminates information from state government within the region, appropriate federal agencies, and military commands.
- b. Establish federal emergency operational and preparedness priorities in consultation with the states.
- c. Assists state and local governments to make effective use of available facilities; communications to maintain governmental functions; essential services and to take appropriate actions to protect lives, property and environment during an emergency or disaster.

6. Non-Government Organizations

a. American Red Cross

- 1) Provides, manages and coordinates food, shelter and first aid for victims. Coordinates family reunification and direct assistance to families with verified event caused needs.
- 2) Provides food to victims and emergency worker from fixed or mobile feeding sites.
- 3) Provides bulk distribution of items such as toilet articles and cleaning supplies.
- 4) Provides shelter to victims and emergency workers.

- 5) Provides physical and mental health care staff in Red Cross operated facilities.
- 6) Provides blood and blood products and supports local health organizations.
- 7) Provides direct assistance to meet verified event caused needs of families by providing means to acquire resources such as groceries, new clothing, household items, essential furniture, rent, security or utility deposits, health needs, minor building repairs and occupations supplies and equipment.
- 8) Provides preliminary damage assessments of the affected area to determine the number of dwellings and public shelters damaged and the extent of damage.
- 9) Operates a Disaster Welfare inquiry system to gather information to assist in family reunification.
- 10) Gathers and reports statistical information on event-related deaths and injuries to the Emergency Operations Center.
- 11) Coordinates, within its agreements, the provision of relief efforts by any volunteer organizations actively engaged in providing relief assistance to disaster survivors.
- 12) Coordinates its relief activity with participating and support agencies and affected counties through liaisons to the state and local jurisdiction Emergency Operations Center's

b. Volunteer and Private Sector Organizations

- 1) Provide resources to state and local jurisdictions to assist in the response and recovery phases of emergency or disaster operations.
- 2) Participate as members of Pacific County planning teams.
- 3) Supports exercises and drills as a participant during the exercise design period and the conduct of exercise events, including the Pacific County Emergency Management Agency in business and industry activities.

